

## QUARTERLY PROGRESS UPDATES ON PREVIOUSLY AGREED RECOMMENDATIONS

### Summary

Members are asked to consider the assessments of progress contained within the attached Progress Updates on the implementation of previously agreed recommendations. There are outstanding recommendations from the scrutiny review of River Based Leisure, the EIT gateway review of Registration and Bereavement and Highways, Lighting and Network Management, and the EIT Review of Sport Leisure & Recreation.

### Detail

1. Following the Cabinet consideration of scrutiny reports, accepted recommendations are then subject to a monitoring process to track their implementation.
2. Two main types of report are used. Initially this is by means of Action Plans detailing how services will be taking forward agreed recommendations. This is then followed by a Progress Report at a future agreed date. Evidence is submitted by the relevant department together with an assessment of progress against all recommendations. Should members of the Select Committee agree, those recommendations which have reached an assessment of '1' are then signed off as having been completed.
3. In order to track those recommendations which are not signed off following the first round of Progress Reports, a series of progress updates are submitted for all Select Committees on a quarterly basis.
4. The assessment of progress for each recommendation should be categorised as follows:

1 Achieved (Fully)	The evidence provided shows that the recommendation has been fully implemented within the timescale specified
2 On Track but not yet due for completion	The evidence provided shows that implementation of the recommendation is on track but the timescale specified has not expired.
3 Slipped	The evidence shows that progress on implementation has slipped.  An anticipated date by which the recommendation is expected to become achieved should be advised and the

	reasons for the delay.
4 Not Achieved	<p>The evidence provided shows that the recommendation has not been fully achieved.</p> <p>An explanation for non achievement of the recommendation would be provided</p>

5. As discussed at Executive Scrutiny on 27 January 2009, link officers will not be in attendance for quarterly progress updates, but Member comments will be communicated to the services concerned by the Scrutiny Team.
6. **Appendix 1** sets out the outstanding recommendations for this Committee. Members are asked to review the update and indicate whether they agree with the assessment of progress.

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Progress Update – Review of River Based Leisure

No	Recommendation	Responsibility	Completion Date / Anticipated Completion Date	Q1&2 Evidence of Progress Presented on 07/11/12	Q1&2 Assessment of Progress	Q3&4 Evidence of Progress Presented on 05/06/13	Q3&4 Assessment of Progress
1g)	to undertake a feasibility study for a more regular water borne transport service, and to explore funding streams to achieve this, (including the Local Transport Plan);	<del>Becy Brown</del> Matthew Kirk	<del>Spring 2012</del> Summer 2013	<p>Infinity Marine &amp; Leisure have placed an order for two new vessels with the intention of operating a river taxi service between Stockton, Preston Park and Yarm. Both vessels will sit 6 to 8 people and are currently being constructed with delivery anticipated within 3 – 4 months.</p> <p>A business model as to how the service may operate is in development.</p>	2 – On track	<p>Infinity Marine &amp; Leisure are undertaken a final fit out of two water taxi's now on their premises at Castlegate Quay. The business owner intends to operate a taxi service between Stockton, Preston Park and Yarm as a private business venture, details on how the scheme will work in practice are to be finalised.</p> <p>As a separate exercise work is ongoing on a feasibility study led by River User Group members to review identified river access points along the navigable stretch of the Tees upstream of the Tees Barrage. This work will consider the most appropriate solutions for enabling river access, this work has the potential to identify further landing points for the River Taxi service subject to identifying suitable funding sources for construction.</p>	2 – On Track

Progress Update – Review of River Based Leisure

No	Recommendation	Responsibility	Completion Date / Anticipated Completion Date	Q1&2 Evidence of Progress Presented on 07/11/12	Q1&2 Assessment of Progress	Q3&4 Evidence of Progress Presented on 05/06/13	Q3&4 Assessment of Progress
5	Ensure that the opportunities for the Borough in relation to the period leading up to the 2012 Olympic Games (and future international sporting events such as Glasgow 2014) are maximised through work with regional partners in particular ONE- in particular the opportunities to host a range of associated events;	British Waterways & SBC	ongoing	Following the official opening of the new course, TAL and SBC will continue to investigate opportunities to utilise the facility and host major events at the White Water Course	2 – On Track	Following the official opening of the new course, TAL and SBC will continue to investigate opportunities to utilise the facility and host major events at the White Water Course	1 – Fully Achieved

Progress Update – EIT Gateway Review Registration and Bereavement Services

No.	Recommendation	Lead Responsibility	Finance Manager	Anticipated Completion Date/ Completion Date	<b>Quarter 3&amp;4 Evidence of progress Presented to Committee on 05/06/13</b> (Please state current position on recommendation or alternative action taken)	<b>Q3&amp;4 Savings/Costs to Date (please state whether actual or estimated)</b>	<b>Q3&amp;4 Assessment of progress (Categories 1-4)</b>
3	Officers explore the feasibility on an on-line booking facility for funeral directors, whilst maintaining the current 'out-of-hours' arrangements for Muslim Burials and Registrar General's Licence (Death-Bed Weddings).	Jayne Robins	Andy Bryson	December 2012	Feedback from stakeholders and on-going monitoring has concluded that the opening of the service all-day Saturday, coupled with the established out-of-hours arrangement, negates the real need for an on-line booking facility.  For the booking of interments, funeral directors felt more reassured at being able to speak with a member of staff.		1 – Fully Achieved
5	In order to provide an improved level of service and extended choice for customers –						
	d. DDA compliant public toilet facilities be provided for customers on the ground floor.	Sue Daniels/Jayne Robins	Andy Bryson	November 2012	Customer toilets [DDA compliant, with baby changing facilities] and extension to reception area completed 2 <sup>nd</sup> November 2012.  Positive feedback received from customers.		1 – Fully Achieved
<b>Predicted savings of Review</b>				£33k + £13k non cashable saving	<b>Actual Savings of Review to Date (all recommendations)</b>	All actions implemented achieved the £33,000 cashable and £13,000 non cashable savings	
<b>Human Resources Implications</b>				Complete			

Progress Update – EIT Review of Highways, Lighting & Network Management

No.	Recommendation	Lead Responsibility	Finance Manager	Anticipated Completion Date/ Completion Date	Quarter 3&4 Evidence of progress Presented to Committee on 05/06/13 (Please state current position on recommendation or alternative action taken)	Q3&4 Savings/Costs to Date (please state whether actual or estimated)	Q3&4 Assessment of progress (Categories 1-4)
3	Detailed exploration of partnership working with other Tees Valley Authorities be closely considered in line with recommendation 2 above.	Richard McGuckin		Review April 2010	Framework for microsurfacing treatments now in place. Ongoing dialogue taking place with all 12 North East LAs about principles of developing a North East Highways Alliance to improve procurement and common activities.	None to date	2 – On Track
4	Funding mechanisms be considered through prudential borrowing or capital investment to bring forward the replacement of obsolete column stock, delivering a revenue energy and maintenance saving in line with recommendation 2 above.	<del>Brian Buckley</del> Simon Milner		Review March 2010	Currently working on business case (early stages) based on roll out of LEDs, which will realise energy savings. Some of this saving could be utilised to part fund replacement of obsolete column stock.	None to date but dimming scheme will realise savings in excess of £200,000 once Salix loans have been repaid in 2016/17.	2 – On Track
<b>Predicted savings of Review</b>				£200k	<b>Actual Savings of Review to Date (all recommendations)</b>	<b>£200,000</b>	
<b>Human Resources Implications</b>							

Progress Update – EIT Review of Sport, Leisure & Recreation

No.	Recommendation	Lead Responsibility	Finance Manager	Anticipated Completion Date/ Completion Date	Quarter 3&4 Evidence of progress Presented to Committee on 08/06/13 (Please state current position on recommendation or alternative action taken)	Q3&4 Savings/Costs to Date (please state whether actual or estimated)	Q3&4 Assessment of progress (Categories 1-4)
7	A further review of Tees Active's financial position in the summer of 2012, once the full earning potential of the new facilities has been realised and allowing for a full year of trading in the new facilities, with the expectation that further reduction in subsidy would be realised from April 2013	N Russell	A. Bryson	Summer-Autumn 2012	This review work has been rescheduled to align with the MTFP corporate review of budgets. Work with TAL to assess potential further savings is underway but not now scheduled to conclude its assessment of service reduction options and achieve additional savings until 2014.	None to date	3 - Slipped
9	If, following implementation of the measures in relation to improving trading (rec 7), and joint commissioning (rec 8), the consequent reduction in the Council's subsidy to Tees Active is insufficient, consideration should be given to options for service reduction.	R Kench	A. Bryson	Summer 2012	Rescheduled as described above.	None to date	3 - Slipped

Progress Update – EIT Review of Sport, Leisure & Recreation

No.	Recommendation	Lead Responsibility	Finance Manager	Anticipated Completion Date/ Completion Date	Quarter 3&4 Evidence of progress Presented to Committee on 08/06/13 (Please state current position on recommendation or alternative action taken)	Q3&4 Savings/Costs to Date (please state whether actual or estimated)	Q3&4 Assessment of progress (Categories 1-4)
<b>Predicted savings of Review</b>				<b>£616,000</b>	<b>Actual Savings of Review to Date (including all recommendations)</b>	<b>£416,000</b>	
<b>Human Resources Implications</b>							